



IndoCare

FACILITY PVT. LTD.
(Services Provider)

DELIVERING EXCELLENCE
THROUGH PEOPLE





Vision

We see a multi-skilled workforce, which consists of team players who have pride of ownership, translating organizational vision into reality to become the world's most valuable Facility management company.

Mission

To build world-class Facility management concepts with the higher standards of professionalism, ethic, quality and client services.

Our Values

Ethical and professional services. Compliance and respect for all community, environmental and legal requirements Pioneer in the facility management industry to commit under ISO certification audit.

The core principle of the company is to give the best value to the client with strict adherence to all statutory compliance.

Our People The management is committed to the well being of the workforce and plays an important role in providing employment opportunities to the vast work force in India, for a better living. We are committed to the growth, development and welfare of our people upon whom we rely to make this happen.



Company Philosophy

We, an organization where people are nurtured through continuously learning and skill improvement, and are respected, heard and encouraged to do their best. Indo Care Facility Pvt Ltd is recognised as best practice for training and developing its people. We are leading service provider of professional cleaning services, commercial cleaning services in Delhi and NCR.

We carry out "conducts" which let us realise the philosophy that is foundation of

'Conduct' which puts the client first, the Company second and the self last.

'Conduct' which demonstrates two-way communication, accepting Constructive debate and dissent while acting fearlessly with conviction. 'Conduct' which demonstrates people is our key asset, through respect for every employee, and leading from the front regarding performance achievements as well as individual development.

Quality Policy

- Provide reliable and quality integrated facility management services,
- Enhance customer satisfaction.
- Continually improve quality management system through innovation.
- Adhere to applicable statutory and regulatory requirements.



Why Outsource

- To concentrate on the core business
- Operational Expertise
- Reducing costs and improving services.
- Reduce risk and increase productivity.
- Avoidance of capital investments
- Increase flexibilities
- Free from statutory hurdle
- Continuous up gradation of technology, process and method

Client Desire

- Reliable services at an optimum price
- Faster delivery
- Prompt Response
- Clean and safe environment
- Motivated work force
- One Point contact for all needs

Our commitment to the client

- Understand the expectations of the client
- Articulate the Synergies
- Spell out the strategy options
- Arrive at a common strategy plan
- Create a win-win solution and implement it

Our Services

- Staffing Solutions
- Post Construction Cleaning
- Housekeeping Services
- Duct Cleaning
- Horticulture Services
- Industrial Cleaning Services
- Medical Facilities Cleaning
- Entertainment Facilities Cleaning Services
- Warehouse Cleaning and Maintenance Services
- Water Tanks Cleaning
- Contract Labour
- Special Event Cleaning

- Overseas Recruiting
- Contract Labour for Skilled Unskilled Manpower

Key benefits to the clients

- Single Window
- Better Operational control
- Easy to Operate
- To minimize the operating cost of the business
- To get best service within a fixed budget
- Consistency of better quality
- Transparent price structure contract
- Trained manpower at all levels

Why choose us :

- Industry experience for over decades in Facility Management services
- 20% low cost compare to MNC's
- Certified ISO 9001:2008 for FM services.
- System and process oriented.
- Provide services at a competitive
- Achieve highest level of quality through process - drives delivery methods
- Enhance customer's satisfaction by outperforming quality standards.
- Contribute to industry with innovative ideas.
- Sound Financials - timely payment of salaries, wages, statutory compliance and vendor payments.
- Process driven company with a strong management team having domestic as well as international exposure.
- Experience and expertise in providing facility management service to MNCs and domestic clients.
- Competent team at all sites as well as back end support team
- Monthly feedback from clients.

Staffing Solutions

Indo Care Facility Pvt Ltd assists clients in providing quality candidates and superior service to its staffing requirements. We can supply skilled and unskilled manpower resources that are reliable and hard working. ICF allows you to save time and money in recruitment and training costs by outsourcing. Outsourcing allows your company with increased job retention that results in improved productivity, stability and efficiency. Time spent hiring and training could be time better spent operating your business. We can assist your business by providing trained and certified

Staff that is experienced in your industry sector. Indo Care Facility Pvt Ltd specializes in providing labor that is specialized in the Hospitality industry / Janitorial cleaning industry, housekeeping services, commercial cleaning, corporate cleaning, industrial cleaning, retail cleaning, and building maintenance

Please provide us your staffing requirements, the location of the job, and the starting time.

The following positions that we can fill:

- Janitorial & Cleaning Staff
- Housekeepers
- Kitchen stewards
- Warehouse workers
- Assembly Line Manpower
- Packaging Labor and Manpower
- Building Maintenance Workers
- Hospitality industry staff
- Delivery Staff
- Supervisors & other staff

Post Construction Cleaning

Indo Care Facility Pvt Ltd provides excellent construction cleaning services to many clients. We will thoroughly clean after construction projects or various desired intervals of the construction stages. Services we can provide include high detail top to bottom. Vacuuming & washing floors, floor sealing and waxing, floor polishing, window cleaning, exterior cleaning & detailing, signage cleaning, dusting walls and doors, cleaning fixtures, appliance cleaning, and washroom hygiene & cleaning services. Post construction cleaning services will be provided according to required specification and the highest standards.

Indo Care Facility Pvt Ltd will ensure the construction project is 100% clean prior to handover and start of client's business operations. We also provide disposal of all post

construction materials and rubbish to disposal facilities after construction & renovation projects. We can provide all of your grand opening janitorial services to ensure your facilities will look optimum. High detail is provided in every aspect of cleaning and janitorial services rendered. You can be assured that your grand opening will promote your business in the most optimum manner. We have the capacity to effectively turn over buildings and facilities of any size on schedule and on budget. Quality and superior workmanship is provided promptly at an affordable price.

Our construction cleaning services include the following and much more:

- High Dusting
- Cleaning Walls, Doors, Shelving, Fixtures
- Window Cleaning
- Floor Care, Floor Stripping Waxing, Floor Sealing Services
- Polishing and Burnishing
- Window Cleaning Services (Interior/Exterior) & Mirror Cleaning
- High Detailing Fixtures and Furnishings
- Cleaning Detailing Exterior Entrances
- Specialty Cleaning Services

Housekeeping Services

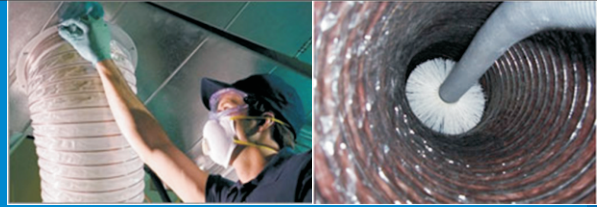
Indo Care Facility Pvt Ltd. is one of the India's leading Residential Housekeeping Services providers with about 500 employees and more than 50 satisfied clients in India. We specialize exclusively in Residential cleaning that create safer environment than any other Residential housekeeping services.

We carefully select the right personnel or various housekeeping works at residential premises of the clients. We offer a comprehensive range of Residential cleaning solutions that not only meet stringent but also add to your efficient levels. Our company has been servicing for many years, It is very important that all the areas of the House or Apartment should be clean and infection-free to remove any kind of fear from the guest & family members.

We provides trained janitorial and resources for the various residential housekeeping like, Kitchen cleaning, Bedroom cleaning, toilets cleaning, garden and window cleaning. At ICF we believe in giving you the best of the solutions that maintain the highest quality of hygienic standards at your premise. We make sure that you get best in class service that is efficient and durable.

Our AIM is to create clean ecosystems across the country.

Duct Cleaning



"If it's in your Air Ducts - It can be in your Lungs"
Some facts: Studies have shown that indoor air can be 10 times MORE polluted than outside air. Indoor air pollution is an issue of growing concern and increased visibility.

Our cleaning process starts with the Hepa high efficiency, turbojet duct cleaning machine. It will create negative air pressure inside your duct system and will vacuum all the pollutions that might be found in your air-duct.

ICF established cleaning methods and designed Inspection robot/ Duct cleaning robot / Rotary brush with flexible shaft to loose dust.

Now its time to seal all the supply vents in the house. Making sure you will get the best from our cleaning process.

To remove heavy dirt, we will create a positive air pressure in each individual vent with a heavy use air pressured tool.

You should keep in mind that the air moving to the duct meets your evaporator coil first in most cases it contains dust, dirt, pollen, moisture and other contaminants, the coils get dirty and become less efficient. In addition, the evaporator coil and its condensate pan can become fouled with pollen, mold spores and other bio contaminants that can have adverse effects on indoor air quality

Our emphasis is on initially assessing customer's needs, and then providing solutions to specific problems, which may include filtration, humidification, carbon dioxide, microbial contamination, and any other problems caused by today's environmental conditions. We can clean most duct systems in Hotels, Hospitals, and Pharmaceuticals companies. ICF is fully committed to the highest standards of excellence, integrity, reliability, and safety. Every project, we undertake with highest quality standards, no matter how large or small the job. We deliver what we promise, every time.

We offer the following services to Improve Indoor Air Quality.

- Technical, Maintenance Services.
- AHU / FCU coil cleaning
- Air Duct cleaning and disinfecting
- Local Exhaust Ventilation (LEV)-Cleaning and disinfecting
- Kitchen Extraction duct cleaning

- Kitchen deep cleaning and disinfecting
- Cooling Tower maintenance & Cleaning
- Water Tank cleaning and disinfecting

Important Facts About Indoor Air Quality And Your Family's Health!

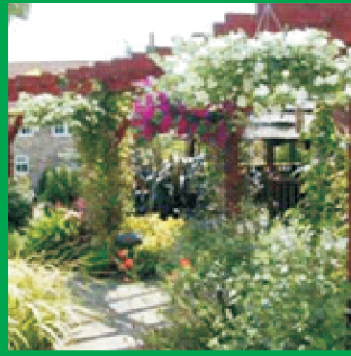
Your air duct system functions as the respiratory system of your home. When it becomes contaminated and congested, it should be cleaned so it can "breathe" normally and efficiently.

If you answer YES to any of the following questions, it may be time to have your air ducts cleaned.

- Does anyone in the house have allergies, asthma, or other respiratory problems?
- Does anyone in your family suffer from headaches, nasal congestion, or itchy eyes?
- Is there a smoker in the house?
- Do you have dogs, cats or other pets?
- Do you notice dust on your furniture shortly after cleaning?
- Most people spend 60-90% of their time indoors. (American Lung Association)
- 50% of all illnesses are either caused by, or aggravated by, polluted indoor air. (American College of Allergists)
- One out of six people who suffer from allergies do so because of the direct relationship to fungi and bacteria in air duct systems. (Total Health and Better Health Magazines)
- 10-12 Million people in India suffer from Asthma.
- Children and the elderly are especially affected by polluted indoor air.

Site Preparations before Starting the Work

1. Duct cleaning should be scheduled during periods when the area is unoccupied to prevent exposure to loosened particles of dust and dirt.
2. The duct layout drawing should be studied so that the routing, size and number of bends, dampers etc is clearly understood. In case a drawing is not available, a sketch showing the routing and size should be prepared.
3. If the duct is very long, an inspection door should be provided in the main duct, if not already provided
4. In case of long ducts having a number of branches, cleaning should be done by isolating a section at a time.



Horticulture Services

Indo Care Facility Pvt Ltd. is India's leading commercial landscaping / Horticulture and maintenance company. For Five years the company has maintained its commitment to quality, integrity and service.

OUR SERVICES

Integrated Landscaping Maintenance

Truly effective Horticulture management requires the ability to deliver a complete range of services. Our services combine intelligent cost control and multi-layer problem solving into a complete landscape management solution.

Comprehensive Grounds Maintenance Programs

From month to month and season to season, your investment is managed by experts capable of identifying and reacting to any need immediately.

Expert Horticulture Services & Care

Our staffs of experts with advanced horticulture degrees applies both education and experience to the design of fertility and pest management programs that meet the state's unique requirements.

Pest Control Operators

Our fertilisation and pest control programs are performed by expert technicians under the careful supervision of highly educated horticultural experts.

Accurate Diagnosis, Treatment and Prevention

There are hundreds of plant diseases and pests in India. Accurate diagnosis and treatment is essential in preventing long-term costly problems. We have developed the depth of experience and organization necessary for accurate, cost-effective diagnosis and treatment.

Irrigation Design & Installation

The landscape environment depends on water — the correct amounts properly delivered at the right times. We provide both scheduled and emergency service to assure that your irrigation system consistently.

Rent-a-Plant

Rent-a-Plant (tm) on a daily, monthly or yearly contract

This includes the services of our gardener who visits customer premises thrice a week for regular watering, fertilizing, pruning and general maintenance of the plants hired.

Tree Transplanting

This is a much more environmentally friendly way to deal with problem trees. This is a specialised service and we can proudly say that we have successfully undertaking many a transplanting jobs with very encouraging results.

Find us as best horticulture services, horticulture services india, horticulture services delhi, horticulture services in india, horticulture services in delhi, horticulture services companies, horticulture services in delhi ncr.



Industrial Cleaning Services

Indo Care Facility Pvt Ltd comprises of a team of professionals dedicated to providing excellent industrial cleaning services through the use of innovative approaches and superior equipment. High quality industrial cleaning services are offered whether it is a routinely scheduled or larger projects that require deep cleaning. Industrial Cleaning Maintenance Projects are completed quickly, efficiently and cost effectively. All industrial cleaning projects are completed in compliance with our internal HSE program.

ICF provides extensive industrial cleaning & maintenance service to the private, commercial, retail, industrial sectors. ICF consistently provides high quality industrial cleaning services with environmentally friendly solutions.

Sweeping

Our floor sweeping machines make short work of sweeping factory floors, warehouses, car parks and more.

Window Cleaning

Full Window cleaning services for all types of commercial property.

Building wash, Water Blasting, and Graffiti removal

Water blasting, degreasing, rotary cleaning, chemical washing, Chewing Gum and graffiti removal used for all commercial buildings. Internal or external washing services are applied to walls, roofs, floors or equipment.

Lawn & Garden Maintenance

Not only do we look after your building we also look after your lawns and garden. Well maintained lawns and gardens provide a professional look and feel

to your property. We can also tailor a garden maintenance program to suit your garden's needs or simply provide a once off visit.

Polishing

We are experts in floor cleaning, floor polishing, maintenance and refurbishment. Our hard floor care polish teams have years of experience behind them and all our workmanship is guaranteed and complies with the floor care industry

Concrete Polishing & Sealing

We can hone and refinish most stone surfaces including concrete, marble, and other porous stone surfaces creating a shine that will make you say "Wow!"

After cleaning we can seal your concrete to provide invisible protection to your concrete surfaces.

Please find below a list of services we provide:

- Scrubbing
- Steam Cleaning
- Concrete polishing
- Flood recovery
- Sweeping
- Graffiti Removal
- Concrete sealing
- Regular cleaning programmes
- Water blasting
- Lawns & gardens
- Building wash downs
- Property Maintenance
- Window cleaning
- Floor repairs & services
- Internal high cleans (wall & ceiling)
- Committed to working smart, working safe



Medical Facilities Cleaning

A healthy medical facility environment is critical to the reduction in the spread of bacteria and viruses. At ICF, we focus on preventing the spread of infection and bacteria through proper housekeeping services.

The staff at ICF is highly trained in maintaining high levels of cleanliness in medical office complexes. We use cleaning products that disinfect and kill bacteria and germs while being eco-friendly at the same time.

The staffs at ICF pay special attention to high touch areas such as faucets, towel dispensers, and flush handles and push plates. Our multiple cleaning processes and proactive carpet and floor care programs work jointly to keep carpets and floors fresh, clean and germ free.

Some of the medical cleaning services include ceiling, floor care, detail vacuuming (HEPA vacuum), carpet cleaning and odour control services. We also provide day to day cleaning and janitorial services such as emptying, cleaning and sanitization of all trash receptacles, dusting and damp mopping floors, damp wipe, polishing and shining all bright work, metal fixtures, utility fixtures and plumbing, restroom clean up and sanitization, replacement of all tissue, seat covers, soap and towel dispensers and spot cleaning.

Some of the medical facilities served by us are:

- Medical centers
- Healthcare Offices
- Extended Care Facilities
- Medical Labs
- Nursing Homes
- Long-Term Care Facilities
- Personal Care Homes

Poor indoor air quality is an environmental risk to public health and by getting done the A.C. duct cleaning with hi tech technologies that are eco-friendly and safe. For example, HEPA filtered vacuums are used, damp dusting is implemented and walk-off mats are utilized. The staffs at ICF thoroughly understand the importance of creating a clean and germ free environment.

In addition to maintaining the interior facility sparkling clean, ICF also offers services to maintain the exterior of the office/building just as clean. Such services include pressure washing, lawn and garden maintenance, exterior Window cleaning, parking lot sweeps etc.

Basically, whatever your facility cleaning need may be, ICF can fulfill it with 100% customer satisfaction. All services can be custom tailored according to your schedule and budget



Warehouse Cleaning And Maintenance Services

Indo Care Facility Pvt Ltd undertakes internal and external cleaning of large industrial spaces from warehouses to call centers, waste transfer stations to car showrooms. We provide all types of interior and exterior industrial warehouse facility services from high rise janitorial dust and oil removal services to general warehouse floor scrubbing services. ICF provides cleaning solutions to commercial, institutional and industrial properties. Regular maintenance of your industrial space is vital to ensure the Health and Safety of your employees and customers.

ICF provides 7 days a week professional and efficient cleaning services for commercial clients. We are a premier industrial facility maintenance cleaning service and offer both annual contract and on-demand cleaning services with the flexibility and resources to clean according to your schedule, without ever inconveniencing your production, employees, tenants or property visitors, is our personal guarantee! We offer to our entire client competitive rates together with the highest standards of cleaning services We start your warehouse cleaning from top to bottom.

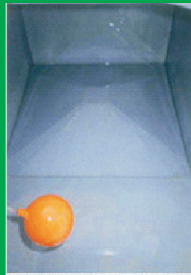
Once we have completed the dust debris, and spill and stain removal to our satisfaction, we then commence the floor scrubbing process. With our top of the line industrial ride-on floor scrubbing machine. We adequately scrub and clean your warehouse floors while ensuring a safe, dry and clean warehouse floor. We use only products that are water based, non-toxic and biodegradable.

Finally, we apply any desired sealant back to the flooring. Once finished, your warehouse will sprite and shine!

All staffs at ICF are experienced in the rapid and cost-effective cleaning of large warehouses and industrial units. We can clean depots and buildings of any size effectively and thoroughly. Contact Us for a rapid response about your warehouse needs.



Before Cleaning



After Cleaning

Water Tanks Cleaning

Water tanks can get contaminated with all sorts of insects, dead rats, birds and lizards. If the tanks are not cleaned periodically the rust, silt and scale deposits harbour bacteria and can cause serious illnesses. Water tanks should be cleaned and disinfected at least once every year to remove any resident slime, mould and harmful bacteria and bio-films.

Special Event Cleaning

We have experienced in large special event services up to 10 000 guests in both open and closed environments. We can provide cleaning and janitorial services before, during and after the event has taken place. Indo Care Facility Pvt Ltd also provides movie set preparation and cleaning. We can also provide hard surface, grass and carpet cleaning for sporting events. If you have a special event in mind, Contact us ICF to assist you with the cleaning and janitorial aspect of the event.

ICF provides professional, uniformed and courteous staff that is insured for your special events cleaning. The managers and crew at ICF are dedicated to providing you with prompt, dependable and quality janitorial maintenance in addition to achieving 100 % customer satisfaction. Some of the cleaning and janitorial services that can be provided are complete dusting, complete mopping, vacuuming, cleaning of ceilings, window cleaning, floor care, carpet cleaning, yard maintenance and debris removal.

ICF can provide one time cleanings for your special event or on an ongoing basis at any location and anytime across the country.

ICF can handle your one time project with ease so that you may enjoy your own event.



Overseas Recruiting

Indo Gulf Services prop. Naval Kishore is a sister concern firm of Indo Care Facility Pvt Ltd. Indo Gulf Services approved by Ministry is one of the leading recruiting companies, renowned for providing recruitment and placement in almost all prominent fields, and throughout the world. We have extensive rapport with thousands of renowned industries, companies, and organizations of diverse fields, throughout the world.

We settle the selected candidates on the basis of his / her caliber, expertise, and experience, and also on choice abroad. We are well-equipped and adequately experienced to offer facilities of visa, passport, and sophisticated information and elegant counsel about any subject and field regarding the recruitment and settlement, anywhere abroad. Our paramount and cherished objective is to make the recruitment and placement easy, fast, impeccable, and cost-effective, helping both the employees and employers.

As a truly independent consultancy Indo Gulf Services have been committed to providing both clients and candidates with an unrivalled level of service.

We also validate every candidate and every requirement through a rigorous documentation process that ensures that we only work with quality requirements and quality candidates ensuring that all clients involved in the process are working towards the same conclusion.

All of our staff are committed to providing a comprehensive, effective and personal recruitment service and are able to cope with every recruitment need. They are carefully trained to efficiently handle all aspects of manpower mobilization, screening, and documentation.

We try our very best to provide candidates with the most suitable position in their respective fields.



Contract Labour for Skilled Unskilled Manpower & Out Sourcing

We also supply daily wages manpower and labour as per requirement on contract basis. Our trained supervisors are capable of delivering all types of requirements on a day to day basis. We arrange for various training programmes to keep them updated of the latest technology.

As an extension of our business we are providing outsource staff to many reputed companies. With constant increases in the scale of operation, we have become an efficient resource partner offering outsourcing solutions-facilitating organizations to acquire flexible workforce to enhance productivity, quality and helping the company to reduce employment related risk. We provide user friendly, dependable and cost effective payroll solutions.

Payroll System

- Flexible Benefits
- Monthly Payroll
- Pay Slip Generation(soft/hard)
- Customized reports, Bank Statements, Salary Preparation
- Attendance & leave records management
- Reimbursement/Expense management
- Query management via e-mail & phone
- Full and final settlements

Statutory Management

We offer our clients with statutory compliance support service which takes care of remittance/filing of PF, ESI, and Professional tax within the stipulated time frame. This enables the client to concentrate on core activities and at the same time comply with the statutory requirements:

- Statutory Registration
- Shop Establishment Registration
- Service Tax Registration
- PF Code Number
- Private Security License
- ESIC Code Number
- ESIC Sub Code Number
- ESIC Half Yearly Return
- PF Monthly Return
- PF Annual Return
- Contract Labour Half Yearly Return

IndoCare

FACILITY PVT. LTD.
(Services Provider)

RealWorld • Real People • Real Solutions



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IndoCare

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